

Employee of the Year

An award for an employee who is highly regarded in the workplace by management and colleagues alike, consistently demonstrates excellence in the workplace and who promotes a positive image of your Club to the community.

Please note: Clubs SA Board Members are not eligible for this award.

Judges will base their assessment on a range of areas including but not exclusive to the following:

- A 1-2 page description of how your nominated employee's commitment and efforts have contributed to your Club.
- Demonstrated qualities such as willingness to assist colleagues
- Examples of how your employee typically goes above and beyond
- Examples of support, commitment and dedication
- Any evidence of raising profile of Club within Community
- Contribution to Club and Community events
- Attentive & helpful to customers, fellow members
- Any training undertaken
- Knowledge of your Club's operations
- Contributions to ensuring general compliance within the Club e.g. WHS, liquor compliance

TERMS & CONDITIONS OF ENTRY

- *Nominations must be accompanied by at least two (2) high resolution photos of your club, suitable for display on the large screen at the Awards Ceremony. Photos might be of your venue or staff – Note: By supplying the photo(s), you are granting Clubs SA permission to use the images for promotional purposes associated with the awards program*
- *A high resolution copy of your club's logo*
- *Only applications on 2019 Nomination Forms will be considered*
- *A Nomination Form is required for EVERY nomination*
- *An accompanying submission is compulsory for each category entered. Submissions are scored according to the established criteria. The underlying consideration is how the Club or individual strives to achieve excellence in a specific category. The submission will provide supporting information for judge / judges who will then visit the venue or individual and assess accordingly.*
- *Submissions must be in single sided A4 format with accompanying Nomination Form*
- *You are encouraged to include documents and evidence to support your information included in your submission. e.g. brochures and photos.*
- *Clubs SA Board Members are not eligible to nominate for individual Award categories*
- *A lack of nominations in a category will deem the category void*

CLUB OF THE YEAR * SMALL | MEDIUM | LARGE will be based on Turnover

- *Small and Medium Clubs will be required to complete a Nomination as per the requirements listed in the Clubs SA Category Document*
- *Large Clubs of the year will be established by the judging panel - 3 or more **Club** related categories must be entered to be eligible (individual categories not included)*

Turn over Thresholds for the 2018 Financial Year

- *Small: Annual turnover less than \$500,000.*
- *Medium: Annual turnover from \$500,000 to \$2,000,000*
- *Large: Annual turnover over \$2,000,000*



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2019 Awards for Excellence Celebrating 100 Years



Basic Information

AWARD CATEGORY
CLUB
NAME OF MAIN CONTACT
POSITION
MOBILE
EMAIL
CLUB'S MOST RECENT ANNUAL TURNOVER

Club of the Year categories are based off annual turnover as per below

Small: Annual turnover less than \$500,000.

Medium: Annual turnover from \$500,000 to \$2,000,000

Large: Annual turnover over \$2,000,000

Nomination Checklist

1. Completed nomination form
2. Brief written application
3. Photos
4. Other supporting documentation / material

Return your completed application by mail to:

Awards for Excellence 2019

Clubs SA House, 222a Henley Beach Road Torrensville SA 5031

Or by email to: awards@clubssa.com.au

