

Apply to CBS to Alter or Redefine your Gaming Area

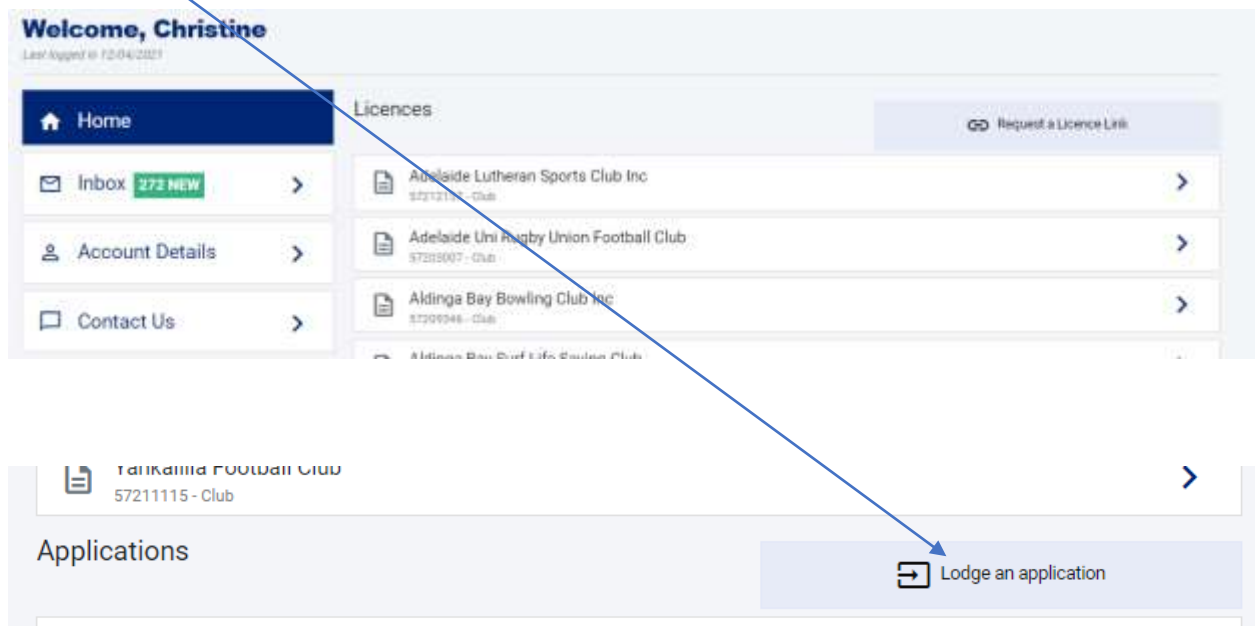
You need approval from Consumer and Business Services (CBS), the licensing authority to change or redefine your approved gaming area.

Log in to your LGO account

[HERE](#)



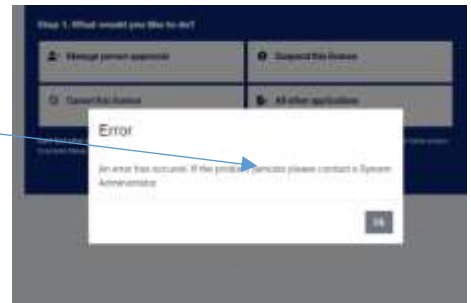
Select **Lodge an application** from your Home page.



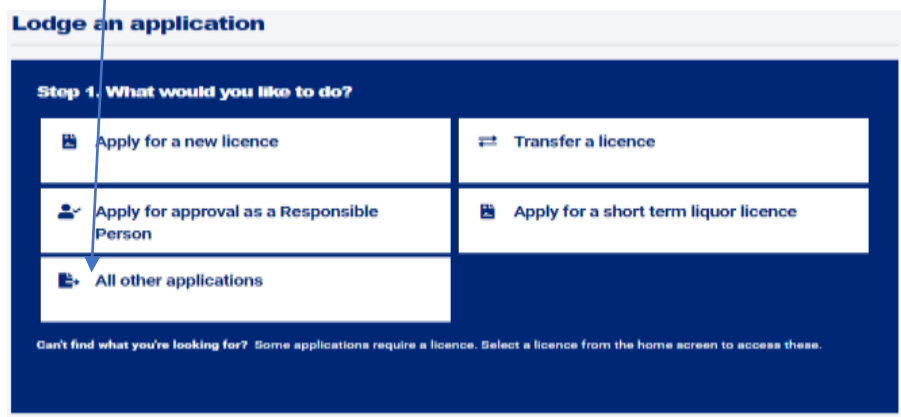
HINT Do not select your Licence first as the *Lodge an application* button will then offer different options

HINT Be aware that an "Error" message frequently pops up. Click OK and it should work

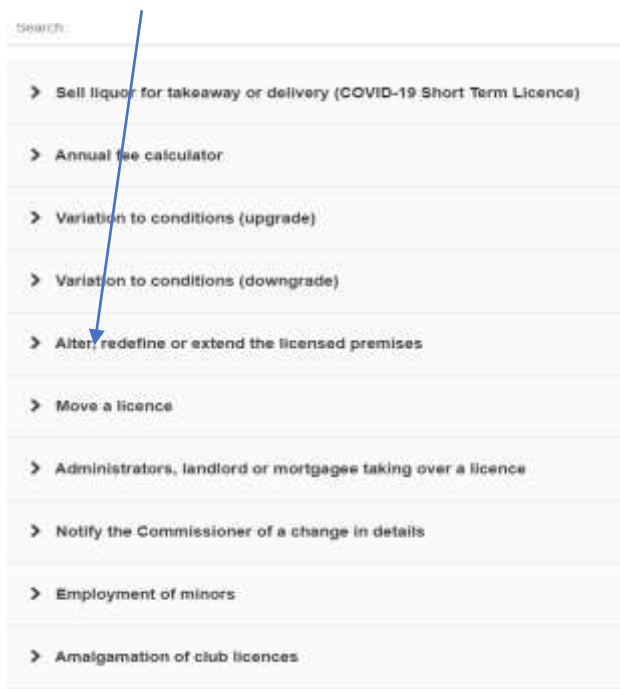
Also, it can take considerable time for LGO pages to load



Select **All other applications**



Select **Alter, redefine or extend the licensed premises** from the menu



Start Application

Alter, redefine or extend the licensed premises

Before you begin



Applications of this type may require you to lodge a Community Impact Statement. For information [click here](#)

When to use this form

This form is to be used to apply to make any of the following changes to your licence:

- Alterations to the licensed premises
- Redefine the licensed premises
- Redefine the gaming area
- Extension of trading area (e.g. outdoor dining area)

If you are also seeking to increase your capacity as a result of redefining or altering your premises you will need to complete a separate application to vary the conditions of your licence.

Areas approved as an extension of trading area are not included in the capacity of your licence and you do not need to apply to increase your capacity to include an area approved as an extension of trading area.

Please ensure you read the information about applying for these types of changes on the SA GOV website prior to lodging your application. The website contains information about what documents are required.

[Start application](#)

Enter your Licence Number - Click on magnifying glass – Select your Club - Next

Alter, redefine or extend the licensed premises

Licence details

▼ Licensed premises details

Please enter your licence number:

57201234 – ABC Gaming Club



Premises details

ABC Gaming Club - 57201234
Nice Road
THE SUBURB SA 5111

[Next](#)

Complete Form

- Contact Details
- Application Type

Select **Redefinition of the gaming area**

- Application details
 - Describe the changes to the boundary of the gaming area
- Supporting documents
 - Building and/or planning approvals, consents or permits granted by Council

HINT If Council is landlord, ask to include on the one letter that they are the landlord **AND** give consent.

- Premises plan – marked
- Premises plan – unmarked
- Other supporting documents including
 - Upload a copy of the Minutes where the decision to make the change was agreed

Declaration

Pay fee (\$140 for 2021-22 period) and **Submit**.

You will receive an email acknowledging Receipt of application, which can also be viewed via your LGO account.

HINT The application may also need to be made in conjunction with a corresponding application for changes to your liquor licence, if alterations are being made too eg wall removed/moved.

If you are also applying to Alter your licensed premises, you will be charged two fees.