

WELCOME



Don't Cop a Fine ~ a guide to ensuring your Club's compliance is up to scratch.

Tuesday 12 July 2022

10am – 10.30am

CHRISTINE CARTER

Membership Manager

CLUBSSA.COM.AU
SMARTER CLUBS | SAFER CLUBS



CONTENT

- Obligations - why and who
- Self Assessment Audit
- Penalties for non-compliance
- Resources – where and what
- Questions



A LICENSEE'S OBLIGATIONS

WHY and WHO



LIQUOR LICENSING ACT 1997:

The object of this Act is to regulate and control the promotion, sale, supply and consumption of liquor

EACH AND EVERY MEMBER OF THE COMMITTEE IS THE LICENSEE

THE SELF ASSESSMENT AUDIT



SELF-ASSESSMENT COMPLIANCE AUDIT LIQUOR CHECKLIST

Club Name:	Date:
Audit by:	Position:
Signature:	
Acknowledged by:	Position:
Signature:	

Reference	Item	Yes	No	N/A	If No, what action to be taken	Action taken: • When • By Whom
SIGNAGE						
Sec 109 <i>Liquor Licensing Act 1997</i>	Is there a copy of the current liquor licence displayed at the main entrance to the premises?					
Sec 122 LLA	Is there a current and accurate copy of the premises plan available for viewing by an authorised officer?					
Sec 111(2) LLA	If CBS has approved a declared area out of bounds to minors, is there an "LGC2019 – 4" sign displayed at the entrance to each applicable area of the premises?					

SIGNAGE

- Licence and Premises Plan
- Signs (check hours on licence)
- DCOs

PEOPLE

- RPs (check licence)
- Committee

VENUE MANAGEMENT

- Risk Assessment & Management Plan
- Management Plan Training
- RSA certificates
- Barring orders
- Evidence of responsible alcohol service

WHS

- Fire
- First Aid
- Security
- Building maintenance

GOVERNANCE

- Constitution





PENALTIES

Under s42 of the *Liquor Licensing Act 1997*, it's a condition of every licence that the licensee must comply with the Commissioner's Codes of Practice. Where an offence is identified, fines will apply:

	Maximum Penalty	If Expiation applies
Category A offence	\$20 000	\$1200
Category B offence	\$10 000	\$ 315
Category C offence	\$ 5 000	\$ 210
Category D offence	\$ 2 500	\$ 160

Example of Cat A Offence

Club has not taken reasonable steps to manage incidents related to intoxication and/or disorderly, offensive, abusive or violent behaviour that may occur on licensed premises.

Example of Cat B Offence

Club committee is unable to produce a valid certificate demonstrating RSA training of an employee/volunteer

7 Cat B offences relate to Risk Assessment & Management Plan



LIQUOR LICENSING INSPECTOR VISITS

- Always ask to see identification and note name
- Ensure your staff/volunteers know where to locate your Clubs SA folders
- Inspectors will look at how your Club is managed
- Likely to approach your staff member / volunteer behind the bar and ask questions
- Recommended that you prepare your staff/volunteers for this approach.





THANK YOU

CHRISTINE CARTER
MEMBERSHIP MANAGER

PHONE NUMBER

(0437 95 95 89)

E-MAIL ADDRESS

ccarter@clubssa.com.au

