

President/Chairperson

The role of the President is to provide the leadership and responsibility for the club and the committee.

Desirable Attributes:

The President should:

- be well informed of all Club activities and able to provide oversight
- be a person who can develop good relationships internally and externally
- be forward thinking and committed to meeting the overall goals of the Club
- have a good working knowledge of the constitution and the objectives of the Club, and its financial position
- be able to work collaboratively with other Committee Members
- be a good listener and attuned to the interests of Members and other key groups
- be a good role model and a positive image for the Club in representing the Committee in other forums
- be a competent public speaker

Specific duties include but are not limited to:

- Chair Committee meetings ensuring that they are run efficiently and effectively
- Act as a signatory for the Club in all legal purposes and financial purposes
- Regularly focus the Committee's attention on matters of Club governance that relate to its own structure, role and relationships
- Periodically consult with Committee members on their role, to see how they are going and help them to optimise their contribution
- Work with the Committee to ensure:
 - The necessary skills are represented on the Committee and that a succession plan is in place to help find new Committee members when required
 - Goals and relevant strategic and business plans are developed in order to achieve the goals of the Club.
- Work with the Executive to manage any paid employees/volunteers of the Club including recruitment, retention, salary and performance reviews and so on
- Serve as a spokesperson for the Club when required
- regularly and systematically with other key bodies/organisations
- Communicate with and assist in the development of partnerships with sponsors, local and state government, peak body and other organisations that are relevant to the goals of the Club
- Ensure planning and budgeting occurs